



UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Institute of Crop Science

UPLB BAC SECRETARIAT
 BY: _____ DATE: 12/13/24
 DEC 17 2024 - TIL 10AM
 UPLB-RQ-12-570-24-RES
 DEADLINE OF SUBMISSION

Suppliers Name: _____

Date: December 12, 2024
 Fund Code: N839821
 MOP: Small Value Procurement
 Contact No: 9451789335
 Contact Person: Salvador A. Tatad

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

PK# 2024-12-01192

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Batangas	Van Rental - From UPLB to Batangas (Rosario, Padre Garcia) and back to UPLB (1 day) - Inclusive of toll fee and Parking fee with LTFRB Franchise. (January 16, 2025) With Philgeps Registration With Relevant Bussiness permit Purpose: Implement package of technologies for the different treatments at 25 & 45 DAE	trip	1	7,700.00	7,700.00				

2	Pangasinan/Nueva Ecija	Van Rental - From UPLB to Pangasinan, Nueva Ecija and back to UPLB (3 days and 2 nights) - Inclusive of toll fee and Parking fee with LTFRB Franchise. (January 22-24, 2025) With Philgeps Registration With Relevant Bussiness permit Purpose: Meeting with LGU's and Philrice CES and partners	trip	1	30,000.00	30,000.00				
3	Ilocos Norte, Ilocos Sur	Van Rental - From UPLB to Ilocos Norte, Ilocos Sur and back to UPLB (4 days and 3 nights) - Inclusive of toll fee and Parking fee with LTFRB Franchise. (January 13-16, 2025) With Philgeps Registration With Relevant Bussiness permit Purpose: Meeting with DA-RFO's, LGU's, and partners	trip	1	45,000.00	45,000.00				
4	Zambales	Van Rental - From UPLB to Zambales and back to UPLB (3 days and 2 nights) - Inclusive of toll fee and Parking fee with LTFRB Franchise. (January 19-21, 2025) With Philgeps Registration With Relevant Bussiness permit Purpose: Implement package of technologies for the different treatments at 48 DAE	trip	1	32,000.00	32,000.00				
5	Pangasinan	Van Rental - From UPLB to Pangasinan and back to UPLB (2 days and 1 night) - Inclusive of toll fee and Parking fee with LTFRB Franchise. (January 27-28, 2025) With Philgeps Registration With Relevant Bussiness permit Purpose: Implement package of technologies for the different treatments at 27 DAE	trip	1	28,000.00	28,000.00				
6	NCR	Van Rental - From UPLB to NCR (Quezon City DA-BAR) and back to UPLB (1 day) - Inclusive of toll fee and Parking fee with LTFRB Franchise. (January 30, 2025) With Philgeps Registration With Relevant Bussiness permit Purpose: Meeting with DA-BAR	trip	1	5,500.00	5,500.00				
Requirements: Comprehensive insurance, OR/CR, LTFRB Registration, Certificate of Public Conveyance, PhilGEPS Registration Inclusive of FUEL, TOLL, PARKING FEE and DRIVER'S MEAL AND EXPENSES. With relevant bussiness permit										
TOTAL ABC						148,200.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Lea C. Gonzales
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Salvador A. Tatad
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 3 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed Name of Representative: _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____