



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Institute of Crop Science

UPLB BAC SECRETARIAT
 BY: JB DATE: 13-01-25
 JAN 17 2025 10am
UPLB-RQ-01-006-25-RES
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: **December 10, 2024**
 Fund Code: **N9-301-2A**
 MOP: **NP - 53.9 SMALL VALUE**
PROCUREMENT
 Contact No: **09388658232**
 Contact: **Phil Collin Rafol**

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Handwritten note: Feb 2024 - 12-01-2024

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE	ESTIMATED TOTAL APPROVED BUDGET OF THE	OFFERED SPECIFICATION Suppliers must state here the detailed technical	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators)
1	Vehicle Rental	Type of vehicle: Van (12-seater, airconditioned) Dates: 17, 20, 21, 23, 24, 27, 28, 29, 30, 31 January 2025 Travel Route: UPLB to Baliuag, Bulacan to UPLB, and v.v Purpose: Transport and delivery of raw materials and nanofertilizers No. of passenger: 2-3 Requirement: LTFRB Franchise Inclusion: Fuel, toll fees, parking fee(s), and driver's meals and snacks	trip	10	9,500.00	95,000.00				
2	Vehicle Rental	Type of vehicle: Van (12-seater, airconditioned) Dates: 17, 20, 21, 23, 24, 27, 28, 29, 30, 31 January 2025 Travel Route: UPLB to NAIA Purpose: Drop off (or pick up) project staff to (or from) the NAIA airport No. of passenger: 3-5 Requirement: LTFRB Franchise Inclusion: Fuel, toll fees, parking fee(s), and driver's meals and snacks	trip	10	6,000.00	60,000.00				
3	Vehicle Rental	Type of vehicle: Van (12-seater, airconditioned) Dates: 17, 20, 21, 23, 24, 27, 28, 29, 30, 31 January 2025 Travel Route: UPLB to Floridablanca, Pampanga to UPLB, and v.v Purpose: Transport and delivery of raw materials and nanofertilizers No. of passenger: 2-3 Requirement: LTFRB Franchise Inclusion: Fuel, toll fees, parking fee(s), and driver's meals and snacks	trip	10	10,000.00	100,000.00				
TOTAL ABC						255,000.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By: [Signature]
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
 PHIL COLLIN RAFOL
 BUYER/END-USER

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.

2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement-	Negotiated Procurement-	Negotiated Procurement-	Negotiated Procurement-
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____