



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Agricultural System Institute

UPLB BAC SECRETARIAT
BY: *AS* DATE: 02-14-25
FEB 18 2025 *10am*
UPLB-RQ-02-032-25-600d
DEADLINE OF SUBMISSION

DEADLINE OF SUBMISSION: _____

Supplier Name: _____

Date: September 09, 2024
Fund Code: 2137001
MOP: Competitive Bidding *JRP*
Contact No.: 5363229
Contact Person: Jervin C. Aquino
Rochelle S. Sacabon

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

PL# 171582

- ote: 1 Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2 Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3 Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4 Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5 Quotations exceeding the Approved Budget for Contract shall be rejected.
6 Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
7 Others

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Catering Services	Lunch only (Assisted Buffet) Steamed durado fish in soy ginger sauce, mango tapioca, rice and 290ml softdrinks ASI Execcom meeting in Mar 04, 2025.	pax	12	250.00	3,000.00				
2		Package 1: AM Snacks + Lunch + PM (Packed) AM Snacks: Chicken Sandwich, turonitos and 290ml softdrinks Lunch: Beef Caldereta, buttered veggies, rice, banana and 290ml softdrinks PM Snacks: Banana muffin, macaroni and 290ml softdrinks For OA Fair in Mar 06, 2025	pax	50	340.00	17,000.00				
3		Package 3: AM + Lunch (Assisted Buffet) AM Snacks: Spaghetti with garlic bread and 290ml softdrinks Lunch: Pork barbeque, fresh lumpia in egg wrapper, rice, banana and 290ml softdrinks For General Staff meeting in Mar 25, 2025	pax	70	350.00	24,500.00				
4		AM Snacks - Packed Baked macaroni and 290ml softdrinks For Defining Rural in the Philippines in Mar 24, 2025	pax	7	80.00	560.00				
5		AM Snacks - Packed Pansit, puto and 290ml softdrinks For Development of Monitoring, Evaluation and Learning System (MEALS) on Extension Meeting in Mar 17, 2025	pax	6	80.00	480.00				
6		AM Snacks - Packed Chicken and cheese panini and 290ml softdrinks For Defining Rural in the Philippines in Mar 14, 2025	pax	7	80.00	560.00				
7		PM snacks only (Assisted Buffet) Baked macaroni and 290ml softdrinks For Career Orientation in Mar 14, 2025	pax	140	120.00	16,800.00				
		Note: 1 Supplier must have food stall inside the UPLB Campus Lump Sum Award								
						TOTAL ABC	62,900.00	TOTAL QUOTED AMOUNT IN WORDS:		

Alfonso
Ms. Yea Gonzalez
BAC/ITG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Attachment for PR # 171582

Alfonso
Napoleon P. Alborida
END USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the
3. Delivery period within _____ calendar days
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement Small Value Procurement (Section 53.9)	Negotiated Procurement Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company _____
Address _____
Signature over Printed _____
Name of Representative _____
Position _____
Tel No _____
Fax No _____
Email Address _____
Date _____