

UNIVERSITY OF THE PHILIPPINES LOS BANOS

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
FOOD COMMITTEE 116TH UPLB FOUNDATION DAY

BY: BAC SECRETARIAT DATE: 021823 FEB 2 4 2025 dam UPLB-RQ-02-041-25-600 DEADLNE OF S. WISSION

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DEADLINE OF SUBMISSION:

Suppliers Name:	Date	February 18, 2025
	Fund Code:	9322010
	MOP:	Small Value Procurement
	Contact No:	049-5363358/
		bdvillanueva@up.edu.ph
	Contact Person	BENEVIEVE D. VILLANUEVA

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

2025-02-03571

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- Counterforms exceeding the Appoved Budget for Contract shall be rejected.
 Commentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- 7. Others

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATE D UNIT APPROVE D BUDGET OF THE CONTRAC T	ESTMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detaked technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
1	BREAKFAST, PACKED	BREAKFAST Arroz Caldo with Crisp Chicken Adobo flakes and one boiled egg, topped with fried garlic bits and sliced green onions and calamansi for drizzle Classic white puto with cheese Bottled water and coffee Inclusion: 1. Small Kiosk for Breakfast claims 2. Waitstaff service for assistance	pax	100	150.00	15,000.00			
2	Package 3: AM SNACK and LUNCH ASSISTED BUFFET	SNACKS Heavy snacks served in table Finger food medley cheese pimento sticks; spinach and mushroom crostini; chicken a la king mini empanada; mini pigs-in-blanket Fresh watermelon juice Coffee LUNCH Wanton Soup Korean Beef BBQ Broiled Salmon with Scallions and Sesame Ginger Chicken and Vegetable Stir Fry Steamed Plain Rice Fresh fruits	pax	350	500.00	175,000.00			



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 Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others

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		Mango tapioca							
		Water Fresh fruit juice- pineapple basil							
		Inclusion:							
		1. Tables with skirting with flower							
		arrangement, theme decoration;							
		2. Service of waiters to assist and to serve							
		3. With waiter dedicated to VIP service							
		Terms and Conditions:							
		1. The service provider must have previous							
		contracts and catered large university events;							
		2. The service provider must have current stall							
		in UPLB;							
		The service provider shall meet with the Food Committee to discuss and finalize the							
		details of the event.							
		details of the event.							
		FOR 116th UPLB FOUNDATION DAY, 06							
		MARCH 2025							
		LOT AWARD							
				T	OTAL ABC	190,000.00			
							TOTAL QUOTED AMO	UNT IN WOR	DS:

Reviewed	and	Checked	Ву:	
				4

Mals ANA VEROUICA EVANGELISTA

BAC TWG Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

BUYER/ END-USER

TERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission,
- 2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the defivered
- Award of contract shall be made to the lowest quotation with complies with the technical specifications, and other terms and condition stated herein
 UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s. Revised 6 June 2018/ JOINT BACRESOLUTION NO. R-006-18



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UPLB-RQ-

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								SUBMISSIO	MT 3.2
	Suppliers Name:					Date	February 18,	2025	
				-		Fund Code:	9322010		
				-		MOP:	Small Value Proc	urement	
						Contact No:	049-536335	68/	
							bdvillanueva@up	.edu.ph	
						Contact Person	BENEVIEVE D, VILI	LANUEVA	
		Please quote your lowest price on the item/s	listed below, sul	bject to	the Genera	l Conditions belo	w.		
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	literature, unconditional state 4. Quotation through fax/ema 5. Quotations exceeding the	BRAND and MODEL NUMBER for equipment a ment of specification and compliance issued by ill is acceptable. Winning bidder shall submit ori Appoved Budget for Contract shall be rejected.	the manufacturer ginal signed RQ b	and sa efore is	mple. ssuance of Pu	uchase order (P.O.)		ur-amended s	aie
	7. Others	s per Memorandum No. 03 Series of 2017 shall	be attached upon	submis	ision of the q	uotation			
	- 197 P. C.	s per Memorandum No. 03 Series of 2017 shall REQUIRED SPECIFICATIONS	be attached upon unit of MEASURE	OTV.	ESTIMATE D UNIT APPROVE D BUDGET OF THE CONTRAC	ESTMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	QUOT
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After

Name of the Company:		
Address:	Tel. No. :	
	Fax No. :	
Signature over Printed Name of Representative:	Email Address:	
Position:	Date:	