

UPLB BAC SECRETARIAT
 BY: *[Signature]* DATE: *02-19-25*
 FEB 24 2025 ^{10am}
 UPLB-RQ-02-044-25-6005
 DEADLINE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
 OVCPD-UPMO

UPLB-RQ-
 DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: February 13, 2025
 Fund Code: 8273500
 MOP:
 Contact No: janangeles1@up.edu.ph
 Contact Person: JANINA C. ANGELES

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below. *PL# 2025-02-03428*

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others:

116th UPLB Foundation Day

ITEM No	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Agricultural Products	Malaysian mums, assorted pastel color, fresh cutflower	dzn	15	550.00	8,250.00				
2		Gerbera, assorted color, fresh cut flower	dzn	8	520.00	4,160.00				
3		Heliconia Sexy pink	dzn	8	550.00	4,400.00				
4		Heliconia Red Caribbean	dzn	6	550.00	3,300.00				
5		Heliconia Yellow Caribbean	dzn	6	550.00	3,300.00				
6		White Dendrobium, fresh cutflower, 3-4 dozen per bundle	bun	6	1,650.00	9,900.00				
7		Floral Foam, 20 pcs/box	box	4	1,300.00	5,200.00				
8		Cling Wrap, big	roll	2	1,000.00	2,000.00				
9		Cross fern, 8-10 inches spread, bushy, potted	pc	50	100.00	5,000.00				
10		Duranta Erecta 'Golden Dewdrop', 1ft. ht., bushy, potted	pc	70	100.00	7,000.00				
11		Philodendron 'Golden Oriando', 1ft. ht. bushy, potted	pc	40	100.00	4,000.00				
12		Red Creeper, 1ft. ht., bushy, potted	pc	80	80.00	6,400.00				
13		Bird nest fern 'pakpak lawin', 8-10 inches spread, bushy	pc	40	240.00	9,600.00				
14		Pinsaray, 8-10 inches spread, bushy, potted	pc	70	90.00	6,300.00				
TOTAL ABC						78,810.00				

Reviewed and Checked By:
[Signature]
 Pamela E. Lapitan 122-25
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
 Gracielbeth B. Monteiro
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement	Negotiated Procurement	Negotiated Procurement	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over _____

Printed Name of Representative: _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____