



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY

UPLB BAC SECRETARIAT  
BY: AB DATE: 02-03-25  
FEB 07 2025 <sup>10am</sup>  
UPLB-RQ-02-058-25-RES  
DEADLINE OF SUBMISSION  
UPLB-RQ

DEADLINE OF  
SUBMISSION:

Suppliers Name: \_\_\_\_\_

Date  
Fund Code:  
MOP:  
Contact No:  
Contact Person

January 08, 2025  
N843721  
Small Value Procurement  
9176317001  
Florencio C. Reginio Jr.  
fcreginio@up.edu.ph/jbbenedicto@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

*PA# 2025-01-01811*

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Beaker	250mL, Borosilicate Glass	pc	10	1,000.00	10,000.00				
2	Filter paper	Thickness:180 µm, fine 110mm circles, pore size: 11 µm (Particle retention) 100pcs/box	box	5	1,500.00	7,500.00				
3	Crucibles	Porcelain, 30 mL	pc	20	300.00	6,000.00				
4	Qualitative Filter paper	(24 x 24 inches)	pc	10	100.00	1,000.00				
5	Lint Free Task wipes	4.3x8.4 in, 280pulls/box	box	20	250.00	5,000.00				
6	Parafin Film	4 in x 125ft.	rol	4	1,625.00	6,500.00				
7	Volumetric Flask	1L, Borosilicate Glass	pc	3	2,000.00	6,000.00				
8	Pipette Aid	10mL, PET plastic, single dispense pipette controller	pc	2	1,500.00	3,000.00				
9	Volumetric Flask,	50mL, Borosilicate Glass	pc	30	1,000.00	30,000.00				
10	Volumetric Flask,	10mL, Borosilicate Glass	pc	10	750.00	7,500.00				
11	Beaker	100mL, Borosilicate Glass	pc	10	250.00	2,500.00				
12	Volumetric Flask	100mL, Borosilicate Glass	pc	10	1,500.00	15,000.00				


13	Ph Meter	<p><b>Branded and Brand New Ph Meter</b>  Range:-2.000 to 20.000 pH  Resolution: 0.1, 0.01, 0.001pH  Accuracy: ±0.002 pH  Calibration Points: Up to 3  Standard  Customization:Yes  Calibration Reminder: Yes  Standard Recognition: NIST, GB, DIN, USA, MERK, JIS buffers  Slope Limit: Yes  Range: -2000.00 to 2000.00 mV  Resolution: 0.1, 0.01 mV  Accuracy: ±0.1 mV or ±0.03%  EH ORP Mode: Yes  ORP Calibration Points: 1 custom point (relative mV)  Range; -10 to 135 °C, 14 to 275 °F  Unit: °C, °F  Resolution: 0.1  Accuracy: ±0.1  Reading Mode: Auto Read (Fast, Medium, Slow), Timed, Continuous  Reading Prompts: Reading, Stable, Locked  Temp. Compensation: ATC, MTC  pH Electrode: BNC(Q9)  Temp. Probe: 4-pin aviation connector  Backlight: Yes  Auto Shutdown: 1~60 min, off  Date and Time: Yes  Electricity: AC Adapter, 100-240V AC input, DC24V output  Dimensions: 220×195×68 mm  Weight: 950g  Warranty: 1 year parts and services</p>	un	1	49,999.00	49,999.00			
		<p><b>Branded and Brand New Micropipettes</b>  <b>Volume range: 1000 - 5000 ul</b>; Fully autoclavable;with individual calibration certificate according to ISO8655; Min. Accuracy: 5000 ± 25uL; Min. Precision: 5000 ± 7.5uL</p>							

14	Micropittes	Volume range: 100 - 1000 ul; Fully autoclavable;with individual calibration certificate according to ISO8655; Min. Accuracy: 1000 ± 6.0uL; Min. Precision: 1000 ± 2.0uL	set	1	49,999.00	49,999.00			
		Volume range: 20 - 100 ul; Fully autoclavable;with individual calibration certificate according to ISO8655; Min. Accuracy: 100 ±0.80 ; Min. Precision: 100 ± 0.4uL							
		Volume range: 1 - 10 ul; Fully autoclavable;with individual calibration certificate according to ISO8655; Min. Accuracy: 10 ±0.100; Min. Precision: 10 ± 0.080 Warranty: 1 year services							
<b>TOTAL ABC</b>					<b>199,998.00</b>				
Note: For Itemized Awarding						<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By:

  
**John Carlo Pacia**  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
**FLORENCIO C. REGINIO JR.**  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within **30** calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional License/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No. : \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_  
 Signature over Printed Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Position: \_\_\_\_\_ Date: \_\_\_\_\_