

UPLB BAC SECRETARY
 BY: *[Signature]* DATE: 03-02-25
 FEB 07 2025 10am
 UPLB-RQ- 02-05A-25-RES
 DEADLINE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
 Department of Agribusiness Management and Entrepreneurship
 DAME, CEM

UPLB-RQ-
 DEADLINE OF

Suppliers Name: _____ Date: January 27, 2025
 Fund Code: N935230
 MOP: Small Value Procurement (Sec.53.9)
 Contact No: 0916-2857-208
 Contact Person: JUNE CARLO D. PARDUCHO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

P/B 202411-00194

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RO before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Furniture	Branded and Brand new Office Table Specifications: Top: 25mm MFC laminated board Frame: Folding, Steel metal frame, powder coated with rubber feet Dimensions: 180 x 45 x 74 cm Color: Gray and black Melamine lamination for heat and scratch resistance Built in shelf	pc	5	9,800.00	49,000.00				
2	Furniture	Branded and Brand new Office Chair Specifications: Features: Pneumatic Seat, Tension Control, Tilt Lock Base Material: Chrome base, twin casters Coverings: Seat: Mesh fabric Back: Mesh Color/s: Black Dimensions (H x W x D): Overall: 91-103 x 58 x 48.5 cm Seat: 56 x 45 x 48.5 cm Back: 50.5 x 45 cm Itemize Award **Nothing follows**	pc	14	3,500.00	49,000.00				
					TOTAL ABC	98,000.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:
JORDAN D. LOS REYES
 BAC TWG

[Signature]
 DR. MELODEE MARCIANA E. DE CASTRO
 Project Leader

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) calendar days.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)
 REQUIREMENTS

	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PreIGEPS Registration Number	/	/	/	/	/
3 Professional License/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over: _____

Position: _____

Tel. No: _____

Fax No: _____

Email Address: _____

Date: _____