



UNIVERSITY OF THE PHILIPPINES  
**LOS BANOS**  
 Los Baños, IV-A  
 VAT Reg. TIN: 000-864-006-00004  
**Institute of Crop Science**

**UPLB BAC SECRETARIAT**  
 BY: *[Signature]* DATE: 02-05-25  
**FEB 10 2025 36**  
**UPLB-RQ-02-062-25-KES**  
**DEADLINE OF SUBMISSION**

Suppliers Name: \_\_\_\_\_

Date: January 30, 2024  
 Fund Code: N839821  
 MOP: Small Value Procurement  
 Contact No: 9451789335  
 Contact Person: Salvador A. Talad

Please quote your lowest price on the items listed below, subject to the General Conditions below.

*NA 2025-01-02 2025*

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original stamped RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Batangas	Van Rental - From UPLB to Batangas (Rosario, Padre Garcia) and back to UPLB (1 day) (February 10, 18 & 28, 2025) Purpose: Data collection, plant sampling and meetings	trip	3	7,700.00	23,100.00				
2	Ilocos Norte, Ilocos Sur and Pangasinan	Van Rental - From UPLB to Ilocos Norte, Ilocos Sur & Pangasinan and back to UPLB (3 days and 2 nights) (February 24-26, 2025) Purpose: On-site verification for experimental trials and meetings	trip	1	41,000.00	41,000.00				
3	Ilocos Norte, Ilocos Sur	Van Rental - From UPLB to Ilocos Norte, Ilocos Sur and back to UPLB (4 days and 3 nights) (February 18-19, 2025) Purpose: On-site verification for experimental trials and meetings	trip	1	45,000.00	45,000.00				

4	Zambales	Van Rental - From UPLB to Zambales and back to UPLB (3 days and 2 nights) (February 12-14, 2025) Purpose: Data collection, plant sapling and meetings	tip	1	32,000.00	32,000.00			
5	Pangasinan	Van Rental - From UPLB to Pangasinan and back to UPLB (2 days and 1 night) (February 20-21, 2025) Purpose: On-site verification for experimental trials and meetings	tip	1	28,000.00	28,000.00			
					<b>TOTAL ABC</b>	<b>159,100.00</b>	<b>TOTAL QUOTED AMOUNT IN WORDS:</b>		

Requirements: Comprehensive Insurance, OR/CR, LTRFB Registration, Certificate of Public Convenience, PhilCEPS Registration Inclusive of FUEL, TOLL, PARKING FEE and DRIVERS MEAL AND EXPENSES. With relevant business permit

Reviewed and Checked By:

Engr. Daniel D. Camus  
BAC TVCG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Salvador A. Talad  
BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotation's shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 3 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilCEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	/	/	/	/
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above P1500K		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
Signature over Printed Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_