



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF BIOLOGICAL SCIENCES / GENETICS AND MOLECULAR BIOLOGY DIVISION

UPLB BAC SECRETARIAT
BY: *[Signature]* DATE: 02-08-25
FEB 14 2025 10am
UPLB-RQ- 02-073-25-RES
DEADLINE OF SUBMISSION
UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: Feb. 7 2025
Fund Code: 9116004
MOP: Small Value Procurement
Contact No: 09994236507
Contact Person: Judith B. Pabalate (jbpabalate@up.edu.ph)

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

MU 2025-01-02708

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Liquid Nitrogen Refill	~25L/cylinder, high purity, industrial grade, inclusive of handling fee and VAT	cyl	6	3,000.00	18,000.00				
2	Cryogenic Storage Box	Hinged lid, 100 tube capacity, polypropylene	pc	5	900.00	4,500.00				
3	Conical Tubes	15 mL conical bottom centrifuge tubes, 50 pcs/pack	pck	5	900.00	4,500.00				
4	Microcentrifuge Tubes	2.0 mL microcentrifuge tubes, snaplock, 500 pcs/pack	pck	5	1,500.00	7,500.00				
5	Microcentrifuge Tubes	0.6 mL microcentrifuge tubes, snaplock, 500 pcs/pack	pck	2	1,500.00	3,000.00				
6	PCR Tubes	200 µL thin-walled PCR tubes, 1000 pcs/pack	pck	5	1,200.00	6,000.00				
7	Pipette Tips	100-1000 µL capacity, graduated, blue, non-sterile, 1000 pcs/pack	pck	6	900.00	5,400.00				
8	Pipette Tips	1-200 µL capacity, graduated, yellow, non-sterile, 1000 pcs/pack	pck	6	900.00	5,400.00				
9	Pipette Tips	0.1-10 µL capacity, graduated, white, non-sterile, 1000 pcs/pack	pck	6	1,200.00	7,200.00				
10	Nitrile Gloves	Small, powder-free, textured, ambidextrous, 100 pcs/box	box	10	400.00	4,000.00				
11	Nitrile Gloves	Medium, powder-free, textured, ambidextrous, 100 pcs/box	box	10	400.00	4,000.00				
12	Nitrile Gloves	Nitrile Gloves, Large, powder-free, textured, ambidextrous, 100 pcs/box	box	10	400.00	4,000.00				
13	Face Mask	3-ply with earloops, 50 pcs/box	box	5	300.00	1,500.00				
14	Plastic Bags	9 x 12 in, clear, autoclaveable, 0.002 thickness	pck	3	260.00	780.00				
15	Aluminum Foil Roll	12 in x 300 ft, jumbo, heavy duty	box	2	900.00	1,800.00				
16	Interfolded Paper Towels	1-ply, 175 pulls/pack, 34 gsm	pck	10	100.00	1,000.00				
17	Delicate Task Wipes	4.5 x 8.5 in, 280 sheets/box, anti-static	box	3	700.00	2,100.00				
18	Rubber Bands	All-purpose, Stationery no. 18, 350 g/box	box	2	380.00	760.00				
19	Sterile Scalpel Blades	No. 10, disposable, 100 pcs/box	box	1	900.00	900.00				
TOTAL ABC						82,340.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

LOT AWARDED

Reviewed and Checked By: JERIC O. ILANUEVA
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement-Small Value Procurement (Section 53.9)	Negotiated Procurement-Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement-Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed _____

Name of Representative: _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____