



UNIVERSITY OF THE PHILIPPINES

LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
MNH

UPLB BAC SECRETARIAT
BY: *[Signature]* DATE: 02-17-25
FEB 21 2025 10am
UPLB-RQ-02-087-25-RFS
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF

Suppliers Name: _____

Date: January 09, 2025
Fund Code: N6-424-00
MOP: SMALL VALUE PROCUREMENT
Contact No: 9279595080
Contact Person: Maria Nifia Rica T. Cantalejo/
mtcantalejo1@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

PAH 2025-01-01799

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature,
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____


ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	Conical tube with screw cap	Volume: 50 mL, Size: 30 mm x 110 mm, Pcs/pack: 50 Material: Plastic	pack	4	1,300.00	5,200.00				
2	Microcentrifuge tube with cap	Volume: 2 mL, Size: 10 mm x 40 mm, Pcs/pack: 500 Material: Plastic	pack	6	1,500.00	9,000.00				
3	Microscope slide	Size: 25 mm x 75 mm, Pcs/pack: 100 Material: Glass	pack	20	500.00	10,000.00				
4	Cavity slide	Size: 26 x 76 mm, 1 well Pcs/pack: 50	pack	2	800.00	1,600.00				
5	Square slide cover	Size: 22 mm x 22 mm Pcs/pack: 200	pack	5	300.00	1,500.00				
6	Round slide cover	Diameter: 12 mm, Pcs/pack: 100	pack	5	1,400.00	7,000.00				
7	Insect pin	Material: stainless steel, Number: #1 and #2, Size: 40 mm, Pcs/pack: 500	pack	10	700.00	7,000.00				
8	Minuten pin	Material: stainless steel, Number: #0 & #1, Size: 15 mm, Pcs/pack: 100	pack	1	1,000.00	1,000.00				
9	Slide box	Material: plastic Capacity: 100 slides 1 pc/ pack	piece	15	690.00	10,350.00				
10	Insect box	Material: wood, Size (LxWxH): 229 mm x 330 mm x 64 mm 1 pc/ pack	piece	33	1,500.00	49,500.00				
11	Mounting board	Material: styrofoam, Size (LxWxH): 39 mm x 17 mm x 3 mm	piece	11	600.00	6,600.00				
12	Fine-tip forceps	Material: stainless steel, Size: 130 mm	piece	32	250.00	8,000.00				
13	Single-use gloves	Material: latex, Pcs/box: 100	box	6	250.00	1,500.00				
14	Disposable face mask	non-woven, medical grade, Pcs/box: 50 No. of Ply: 3	box	5	150.00	750.00				

15	Berlese funnel	Pop-up berlese funnel, Dimensions: 40 cm x 85 cm (height), Material: Black Polyester, non-woven nylon netting, steel ring, Mesh size: 7 mm sieve opening with 104 x 94 mm top, 300 um aperture	piece	5	7,500.00	37,500.00			
TOTAL ABC						156,500.00			
						Itemized	TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:


Jeric C. Villanueva
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in


MARIA NINA RICA T. CANTALEJO
 BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated Procurement- Scientific	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government		FOR ABC'S ABOVE 500k	/	/	FOR ABC'S 500k
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50k			FOR ABC'S 500k
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S 500k

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____