



UNIVERSITY OF THE PHILIPPINES
LOS BANOS

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
CAFS/INSTITUTE OF CROP SCIENCE

UPLB BAC SECRETARIAT
BY: B DATE: 02-20-25
FEB 24 2025 10am
UPLB-RQ-02-097-25-REJ
DEADLINE OF SUBMISSION
UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: February 19, 2025
Fund Code: N9-375-21
MOP: SMALL VALUE PROCUREMENT
Contact No: 9190907015/9539001344
Contact Person: LANIE D. ESPIRITU

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

PR# 2025-01-02610

- Note-
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Garden Soil	Garden Soil (20kg/sack)	sack	120	50.00	6,000.00	✓			
2	Coir Dust	Coir Dust (20kg/sack)	sack	25	320.00	8,000.00	✓			
3	Carbonized Rice Hull	Carbonized Rice Hull (10kg/sack)	sack	32	250.00	8,000.00	✓			
4	Cocopots	Cocopots (60x45cm)	pc	400	50.00	20,000.00	✓			
5	Polyethylene Bags	Polyethelene Potting Bags(60x45cm)	pc	400	20.00	8,000.00	✓			
6	Gibberilic Acid	Gibberilic Acid (5kg/pack)	pack	40	300.00	12,000.00	✓			
7	Coco Seednuts	Coco Seednuts, Hybrid	pc	500	50.00	25,000.00	✓			
						TOTAL ABC		87,000.00		

Reviewed and Checked By: YRON M. RETUTA
BAC TWG

LANIE D. ESPIRITU
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as		FOR ABC'S	/	/	FOR ABC'S
6 Omnibus Sworn Statement		FOR ABC'S	/	/	FOR ABC'S
7 INFCG for Infrastructure with ABC above Ph500k		/	/	/	FOR ABC'S

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
Address: _____
Signature over Printed Name of Position: _____
Tel. No.: _____
Fax No.: _____
Email Address: _____
Date: _____