



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
OFFICE OF THE DEAN - COLLEGE OF ARTS AND SCIENCES

**UPLB BAC SECRETARIAT**  
BY: [Signature] DATE: 03-03-25  
**MAR 07 2025 10am**  
**UPLB-RQ- 03-066-25-60005**  
**DEADLINE OF SUBMISSION**

**UPLB-RQ-**  
**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: February 21, 2025  
Fund Code: 9300523  
MOP: SMALL VALUE PROCUREMENT  
Contact No: 501 5822  
Contact Person: Zyrille Ruth B. Malabayabas

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

*PR 2025-02-03753*

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	video conferencing	branded and brand new group video conferencing system with group expansion microphones for audio-video conferences and head phone  camera dimensions: Height: 130 mm Width: 170 mm Depth: 138 mm Weight: 585 g  speakerphone dimensions: Height: 240 mm Width: 65 mm Depth: 240 mm Weight: 1223 g  hub dimensions: Height: 94 mm Width: 200 mm Depth: 74 mm Weight: 83 g  remote dimensions: Height: 50 mm Width: 120 mm Depth: 12 mm Weight: 51 g  wall/table mount dimensions: Height: 210 mm Width: 120 mm Depth: 99 mm Weight: 255 g  expansion mics: Height: 83 mm Width: 83 mm Depth: 21 mm Weight: 230 g	set	1	77,000.00	77,000.00				

camera features:  
 Motorized pan/tilt/zoom  
 Pan: +/- 90°  
 Tilt: +35°/-45°  
 10x HD zoom  
 Diagonal FOV: 90°  
 Full HD 1080p at 30fps  
 H.264 UVC 1.5 with SVC  
 Autofocus  
 5 presets  
 Kensington security slot  
 Tripod thread  
 Mute/unmute LED indicator

remote control:  
 Controls camera  
 speakerphone  
 calls  
 5 presets  
 IR range: 8.5 m  
 CR2032 battery (included)

speakerphone features:  
 Full-duplex  
 echo cancellation  
 noise reduction  
 ultra-wideband audio

Bluetooth/NFC pairing  
 LCD for caller ID  
 LEDs for status  
 tactile buttons for control  
 5 presets

Kensington security slot

microphones:  
 Pickup range: 6 m (8.5 m with  
 expansion mics)  
 4 omnidirectional beamforming  
 mics

Frequency response: 100Hz –  
 11KHz

Sensitivity: -28 dB ±3dB  
 Distortion: <5% (200Hz)

hub/cables/power:

Central hub

under-table mounting

Cables: Camera: 5 m

Speakerphone: 5 m

USB to PC: 2 m

Extended cables: 10/15 m

Power cable: 3 m

AC adapter with regional plugs


mount:  
Dual-purpose bracket for wall mounting or tabletop elevation

compatibility and certifications:  
Plug-and-play USB, Certified for Skype for Business, Microsoft Teams, Zoom, Fuze®, Microsoft Cortana, Cisco Jabber®, Compatible with BlueJeans, BroadSoft, GoToMeeting, Vido, and other USB camera-supported applications

Expansion microphone:  
Expansion Mics dimension:  
Height x Width x Depth: 83 mm x 83 mm x 21 mm  
Weight: 230 g

Connection Type:  
Plug-and-play

Indicator Lights (LED):  
LED to confirm video streaming, microphone mute, on-hold, and Bluetooth pairing.

Microphone Type:  
Mono, wideband, noise canceling

Buttons / Switch:  
Microphone mute

Cable length:  
2.4 m

headphone:  
Software Requirements:  
Sonar - Windows 10 and above  
GG / Engine - Windows 8.1 and above, Mac OS 10.12 and above  
speaker drivers:  
Driver Type - Neodymium Drivers  
Driver Size - 40 mm  
headphone specifications:  
Frequency Response - 20–20000 Hz  
Sensitivity - 98 dB SPL  
Total Harmonic Distortion - < 3%  
Volume Control - On Ear Cup  
microphone specifications:  
Frequency Response - 100–6500

Hz  
 Pattern - Bidirectional  
 Sensitivity - -38 dBV/Pa  
 Impedance - 2200 Ohm  
 Location - Retractable  
 wireless:  
 Range - 40 ft / 12 m  
 Battery Life - 30 hours

\*Complete audio/video  
 conferencing bundle for big rooms:  
 HD video camera, speakerphone  
 and expansion mics in one  
 affordable package

\*Optimized for up to 20  
 participants: Extended 28 ft. audio  
 range and 90-degree field of view  
 for large group conferences

\*Business grade speakerphone  
 and expansion mics: Plug-and-  
 play HD audio allows everyone  
 around the conference table to  
 clearly hear and be heard

\*Easy video conferencing: Launch  
 video meetings with a plug-and-  
 play USB connection to a laptop  
 and your video conferencing  
 program of choice

\*Razor sharp video: HD 1080p  
 video with autofocus, digital  
 pan/tilt/zoom and premium Zeiss-  
 certified optics

\*Compatible with Mac and PC:  
 Conduct video conferences with  
 the familiar computers your people  
 already use. System  
 Requirements: Windows 7, 8, 1 or  
 10, Mac OS X 10. 7 or higher.

\*Use your video conference app of  
 choice: Works with most UC, video  
 conferencing and cloud  
 communication apps

\*Professional-grade certifications:  
 Optimized for Microsoft Lync 2013;  
 Certified for Skype for Business;  
 Cisco Jabber and WebEx  
 compatible

warranty: 1 year on parts and  
 services

**TOTAL 77,000.00**

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

**ANDREW P. LICARDO**  
 BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

**ZYRILLE RUIE MELABAYABAS**  
 BUYER/END-USER

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within **30** calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

**After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.**

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over Printed Name of Representative: \_\_\_\_\_

Email Address: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

