

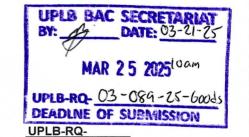
UNIVERSITY OF THE PHILIPPINES

LOS BANOS Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)

OVCA - BAC SECRETARIAT



| Suppliers Name: | Date | March 11, 2025 |
|-----------------|----------------|-----------------------|
| | Fund Code: | 9323012 |
| | MOP: | NP53.9 SVP |
| | Contact No: | ppscc.uplb@up.edu.ph |
| | Contact Person | CHARLOTTE D. BILLONES |

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.

 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- S. Quotation exceeding the Appoved Budget for Contract shall be rejected.
 Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.

| PR | 2025 | 03 | -045 | 26 |
|----|------|----|------|----|
|----|------|----|------|----|

DEADLINE OF SUBMISSION:

| ERVICES | CATERING SERVICES Food for PPSCC Training on April 2025 Breakfast: 1 fish, 1 meat, 1 egg, rice, fruits, juice Plated/Assisted buffet set up, complete table wares, linens | pax | 150 | 180.00 | 27,000.00 | | |
|--------------|--|-----|-----|--------|-----------|--|--|
| | and waiters. | | | | | | |
| ERVICES | CATERING SERVICES Food for PPSCC Training on April 2025 Lunch: 3 choices of viand (fish/chicken/pork/vegetable) + rice + fruits/desserts + drinks PM Snacks: Pasta & pastries + drinks Plated/Assisted buffet set up, complete table wares, linens and waiters. | pax | 150 | 350.00 | 52,500.00 | | |
| cifications: | Must have a cafeteria inside UPLB campus. With food tasting. Must have a very satisfactory rating for the services made during trainings. | | | | | | |

Reviewed and Checked By:

NGELISTA

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

AYBEE M. PUNZALAN BUYER/ END-USER

TOTAL QUOTED AMOUNT IN WORDS:

TERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- 2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within 7_calendar days.

- 4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and conditon stated herein
- 5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s. Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement | Negotiated Procurement- Lease of Real Property or | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media | Negotiated Procurement Emergency (Section |
|--|--------------------------|--|--|---|--|
| Mayor's/Business Permit | / | / | / | / | 7 |
| PhilGEPS Registration Number | / | / | / | / | / |
| Professional license/ CV (consulting services) | | / | | / | |
| PCAB License (for Infrastructure) | | / | | | |
| Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE |
| NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S |

| After having carefully read and accepted your General Name of the Company: | I Conditions, I/We quote you on the Item at prices noted above. |
|--|---|
| Address: | Tel. No. : |
| - | Fax No. : |
| Signature over Printed Name of | Email Address: |
| Position: | Date: |