



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Supply and Property Management Office

UPLB BAC SECRETARIAT
BY: *[Signature]* DATE: 03-28-25
145 10 am
APR 02 2025
03-096-25 Gndy
UPLB-RQ- UPLB-RQ-
DEADLINE OF SUBMISSION

Suppliers Name _____

Date _____
Fund Code _____
MOP _____
Contact No _____
Contact Person _____

February 27, 2025

GF-1205007
Small Value Procurement
(B45) 536-2282
Lynden S. Velasco

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note
- 1 Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - 2 Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - 3 Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - 4 Quotation through facsimile is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - 5 Quotations exceeding the Approved Budget for Contract shall be rejected.
 - 6 Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - 7 Others _____

AL# 172692

INFORMATION TECHNOLOGY PARTS, ACCESSORIES AND PERIPHERALS 2025

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Document Scanner	Branded and brand new Document Scanner; Scanner Type: ADF (Automatic Document Feeder)/Manual Feed, Duplex Scanning Speed (1) (A4 portrait): Auto mode (2): Simplex / Duplex: 30 ppm Normal mode: Simplex / Duplex: 30 ppm (Color/Grayscale: 150 dpi, Monochrome: 300 dpi) Better mode: Simplex / Duplex: 30 ppm (Color/Grayscale: 200 dpi, Monochrome: 400 dpi) Best mode: Simplex / Duplex: 30 ppm (Color/Grayscale: 300 dpi, Monochrome: 600 dpi) Excellent mode (3): Simplex / Duplex: 8 ppm (Color/Grayscale: 600 dpi, Monochrome: 1,200 dpi) Scanning Color Mode: Color, Grayscale, Monochrome, Automatic (Color / Grayscale / Monochrome (3) detection) Image Sensor: Color CIS x 2 (Front x 1, Back x 1) Light Source: 3 color LED (Red / Green / Blue) Optical Resolution: 600 dpi Document Size: Normal Scan: Minimum 50.8 x 50.8 mm (2 x 2 in.) Maximum 216 x 360 mm (8.5 x 14.17 in.) Manual Scan: A3, B4, 279 x 432 mm (11 x 17 in.) Long Paper Scanning (4): 3,000 mm (863 mm in 32-bit), Smart Device: 863 mm (Duplex), 1,726 mm (Simplex) Paper Weight (Thickness): 40 to 209 g/m2 (11 to 56 lb), A8 or less: 128 to 209 g/m2 (34 to 56 lb) Cards: 0.76 mm or less (Compliant with the ISO7810 ID-1 type) (Includes embossed cards in landscape orientation) ADF Capacity (5): 50 sheets (A4, 80 g/m2 or 20 lb) Multifeed Detection: Overlap detection (Ultrasonic sensor), Length detection Interface: USB: USB3.1 Gen1 / USB3.0 / USB2.0 / USB1.1 (Connector Type: Type-B) (6) Wi-Fi: IEEE802.11a/b/g/n/ac Frequency band: 2.4 GHz / 5 GHz (7) Wi-Fi Interface: Connection Mode: Access Point Connect Mode (Infrastructure mode) (8) Direct Connect Mode (Ad-hoc mode) (9) Security: WEP (64bit / 128bit), WPA (TKIP / AES), WPA2 (AES), WPA-PSK (TKIP / AES), WPA2-PSK (AES)	un	2	70,000.00	140,000.00				

Easy Installation: WPS2.0
 Rated Power (EIRP) (North America): 2.4 GHz: 11b: +23.5dBm / 11g: +22.0dBm / 11n/ac: +22.0dBm (20/40MHz), 5 GHz (7): 11a: +15.5dBm / 11n/ac: +16.5dBm (20MHz)
 Rated Power (EIRP) (Others): 2.4 GHz: 11b: +19.0dBm / 11g: +20.5dBm / 11n/ac: +20.5dBm (20/40MHz), 5 GHz (7): 11a: +15.5dBm / 11n/ac: +16.5dBm (20MHz)
 LCD: 4.3 in. color TFT touch screen
 Power Requirements: AC 100 to 240 V, 50/60 Hz
 Power Consumption:
 Operating Mode: 17W or less
 Sleep Mode:
 USB connected: 1.5 W or less
 Wi-Fi connected: 1.6 W or less
 Operating Environment:
 Temperature: 5 to 35 °C (41 to 95 °F)
 Relative Humidity: 20 to 80% (Non-condensing)
 Environmental Compliance: ENERGY STAR®, RoHS
 Driver: ScanSnap Home (Software combines driver and document management)
 ScanSnap Manager (Conventional driver) (11)
 Windows®: Does not support TWAIN/ISIS®
 macOS: Does not support TWAIN
 Welcome Guide, Safety Precautions, AC cable, AC adapter, USB cable, Receipt Guide included;
 Officially sealed upon inspection before installation;
 Warranty: 2 years on repair, parts and services.

TOTAL ABC 140,000.00

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By

Mark Efraim M. Gironella

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

BUYER END USER

TERMS AND CONDITIONS:

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty, security shall be required from the contract as a condition for a minimum period of **three (3) months** in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within **30** calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
- UFLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any intermissions, omission, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Sector 52)	Negotiated Procurement- Small Value Procurement (Sector 53.1)	Negotiated Procurement- Lease of Real Property or Vessel (Sector 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Sector 53.11)	Negotiated Procurement- Emergency (Sector 53.2)
1 Mayor's Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABCS ABOVE \$50K	/	/	FOR ABCS ABOVE \$5K
6 Ombudsman Statement	/	FOR ABCS ABOVE \$5K	/	/	FOR ABCS ABOVE \$50K
7 NFCC for infrastructure with ABC above Ph50K	/	/	/	/	FOR ABCS ABOVE \$5K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company

Address

Signature over Printed Name of Representative

Position

Tel. No.

Fax No.

Email Address

Date