

**UNIVERSITY OF THE PHILIPPINES****LOS BANOS**

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)
OVCAA University Library**

UPLB BAC SECRETARIAT
BY: <u>[Signature]</u> DATE: <u>03-21-2025</u>
APR 02 2025 ^{10 am}
UPLB-RQ- 03-097-25 Gnds
DEADLINE OF SUBMISSION

UPLB-RQ-**DEADLINE OF
SUBMISSION:**

Suppliers Name: _____

Date

March 27, 2025

Fund Code:

Trust Fund (184)

MOP:

Small Value Procurement

Contact No:

09985372407/jrcastro@up.edu.ph

Contact

Jovilyn C. Albay

Delivery Term

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

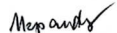
ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1		Animal healing: hands-on holistic techniques/ Niki J. Senior, Llewellyn Publications, 2018. ISBN: 9780738757773	cp	1	₱1,786.00	₱1,786.00				
2		Broiler nutrition/ Rick Kleyn, Peter Chrystal, Context Products Ltd., 2020. ISBN: 9781899043835	cp	1	₱9,360.00	₱9,360.00				
3		Speechwriting: the expert guide (Hale Expert Guides)/ Simon S. Lancaster, The Crowood Press, 2010. ISBN: 9780709089179	cp	1	₱3,800.00	₱3,800.00				
4		Collaborative screenwriting and story development: a global guide for writers, story teams, and creative executives/ Marc Handler, Routledge, 2024. ISBN: 9781032531083	cp	1	₱4,693.00	₱4,693.00				
5		College writing skills with reading/ Zoe L. Albright and John Langan, McGraw-Hill, 2023. ISBN: 9781265226596	cp	1	₱7,493.00	₱7,493.00				
6		Dance anatomy and kinesiology/ Karen S. Clippinger, Human Kinetics, 2024. ISBN: 9781718200630	cp	1	₱11,693.00	₱11,693.00				
7		English reading and writing skills/ Dr. Neelam, Paradise Press, 2023. ISBN: 9789392333422	cp	1	₱3,993.00	₱3,993.00				
8		Fundamentals of biomechanics/ Maxine Durham, Callisto Reference, 2024. ISBN: 9781641167262	cp	1	₱5,493.00	₱5,493.00				
9		Read, reason, write : an argument text and reader/ Dorothy U. Seyler and Allen Brizee, McGraw-Hill, 2024. ISBN: 9781266222016	cp	1	₱5,893.00	₱5,893.00				

10	Screenwriters advice : from popular and award winning film, TV, and streaming shows/ Andrew Zinnes and Genevieve Jolliffe. Bloomsbury Academic, 2023. ISBN: 9781501363276	cp	1	P2,993.00	P2,993.00				
11	Sports medicine and rehabilitation/ Tobias Fry. Syrawood Publishing House, 2024. ISBN: 9781647404604	cp	1	P5,490.00	P5,490.00				
12	Education without fear and comparison/ Vicente Hao Chin. Golden Link College Foundation, Inc., 2024. ISBN: 9786219633901	cp	1	P800.00	P800.00				
13	Bundok : a hinterland history of Filipino America/ Adrian De Leon. The University of North Carolina Press, 2023. ISBN: 9781469676487	cp	1	P5,010.00	P5,010.00				
14	Simbahan : an illustrated guide to 50 of the Philippines' must-visit Catholic churches/ Regalado Trota Jose. RPD Publications, 2020. ISBN: 9786218199040	cp	1	P2,480.00	P2,480.00				
15	The complete poems and plays of Jose Rizal. Jose Rizal. Far Eastern University, 2023. 9789716780703	cp	1	P890.00	P890.00				
16	The medicinal plants of the Philippines. T. H. Pardo de Tavera. Alpha Editions, 2022. 9789356895186	cp	1	P2,550.00	P2,550.00				
17	The Philippines : what everyone needs to know. Steven Rood. Oxford University Press, 2019. 9780190920616	cp	1	P2,050.00	P2,050.00				
18	Abaca frontier: the socioeconomic and cultural transformation of Davao, 1898-1941/ Patricia Irene Dacudao. 438p. Ateneo De Manila University Press, 2023. 9786214481972	cp	1	P1,595.00	P1,595.00				
19	Ang wikang pambansa at Amerikanisasyon: isang kasaysayan ng pakikihamak ng Filipino para maging Wikang Pambansa/ Virgilio Almario. Ateneo De Manila University Press, 2023. ISBN: 9786214482719	cp	1	P1,500.00	P1,500.00				
20	Introduction to quantum field theory with applications to quantum gravity. Josef Ljović. Buhbinder and Ilya L. Shapiro. Oxford University Press, 2023. ISBN: 9780198872344	cp	1	P5,200.00	P5,200.00				
21	Journey through the Philippines/ Kiki Deere. Tuttle, 2021. ISBN: 9780804855266	cp	1	P2,200.00	P2,200.00				
22	Noli Me Tangere ni Jose Rizal/Pablo Ven B. Paculan/384p. BlusBooks. 2022. ISBN: 9786214481767	cp	1	P1,050.00	P1,050.00				
23	Pambansang diksiyonaryo sa Filipino/ Virgilio S. Almario. 1172p. Ateneo De Manila University Press, 2021. ISBN: 9786214481361	cp	1	P5,200.00	P5,200.00				
24	Quantum information science/ Riccardo Manenti and Mario Motta. Oxford University Press, 2023. ISBN: 9780198787488	cp	1	P9,895.00	P9,895.00				
				103,107.00					
				TOTAL ABC	103,107.00				
						TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:


ANGELIC A. BAUTISTA
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


MYRA S. PANDAY
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)**
3. Delivery period within **30** calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS		Shopping (Section 52)	Negotiated Procurement- Small Value Procurement	Negotiated Procurement- Lease of Real Property	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media	Negotiated Procurement - Emergency
1	Mayor's/Business Permit	/	/	/	/	/
2	PhilGEPS Registration Number	/	/	/	/	/
3	Professional license/ CV (consulting services)		/		/	
4	PCAB License (for Infrastructure)		/			
5	Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6	Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7	NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over
Printed Name of

Email Address: _____

Position: _____

Date: _____