



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004
Request for Quotation/ Bid Form (Technical Specifications)
END-USER
IRNR-CFNR

UPLB BAC SECRETARIAT
 BY: *[Signature]* DATE: 03-25-25
MAR 31 2025 10am
UPLB-RQ-03-148-25-RES
DEADLINE OF SUBMISSION

UPLB-RQ-CFNR

DEADLINE OF SUBMISSION:

Date: March 14, 2025
 Fund Code: N9-378-22
 MOP: SVP
 Contact No: 536-5314
 Contact Person: APRIL JOY R. TOBIAS

PH 2025-03-04649

Note

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the
- Others: _____

RFQ for

ITEM #	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	Qty.	Unit of Issue	Estimated Unit Cost	Estimated Total Cost	OFFERED SPECIFICATIONS Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	UNIT PRICE	TOTAL COST	EVALUATION (Leave this space blank: For BAC/Evaluators only)
1	CATERING SERVICES	Lunch + Am +Pm Snacks+ Dinner AM snacks: Pancit/Ham Sandwich, 350ml bottled water/soft drinks PM snacks: Spaghetti/Ham sandwich,350ml bottled water/soft drinks Lunch: fried chicken/adobo/pastel/rice; with side dish of stir-fried veggies or corn and carrots, Banana, 350ml bottled water/soft drinks for Kick off and Wilup Seminar for April 1-2, 2025- plated assisted/buffet	120	pax	700	84,000.00				
						TOTAL ABC: 84,000.00	TOTAL AMOUNT:	P0.00		

Reviewed and Checked By:

[Signature]
SHERYL B. POSADAS

BAC TWG

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be

[Signature]
APRIL JOY R. TOBIAS
 BUYER/ END USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for
- Delivery period within 15 calendar days.
- Award of contract shall be made to the lowest quotation wick complies with the technical specifications, and other terms and conditon stated here
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping	Negotiated	Negotiated Procurement-	Negotiated Procurement- Scientific, Scholarly	Negotiated Procurement-
1 Mayor's/Business Permit	/	/	/	/	/
2 PhIGEPS Registration Number	/	/	/	/	/
4 PCAB License (for Infrastructure)					
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/		FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed Name of Representative: _____

Position: _____

Tel. No.: _____
 Fax No.: _____
 Email Address: _____
 Date: _____