



UNIVERSITY OF THE PHILIPPINES
LOS BAÑOS
Los Baños, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
CEAT/DES

UPLB BAC SECRETARIAT
BY: 42 DATE: 05-22-25
MAY 26 2025 ^{10am}
UPLB-RQ- 05-241-25-RES
DEADLINE OF SUBMISSION

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: _____
Fund Code: _____
MOP: _____
Contact No: _____
Contact Person: _____

April 14, 2025
N8-391-3A
Small Value Procurement
00763619568
Vincent Paul P. Laguardia

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

PAH 2025-04-06591

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Aspirator/Pipetting aid or pump	Branded and Brand New, Aspirator/Pipetting aid suction bulbs, vinyl material with polyethylene fitting, approx. 5 cm diameter and 10 cm height	pc	2	1,000.00	2,000.00				
2	Beaker, 50 mL	Branded and Brand New, Graduated, Borosilicate glass, 50 mL	pc	3	200.00	600.00				
3	Beaker, 100 mL	Branded and Brand New, Graduated, Borosilicate glass, 100 mL	pc	3	200.00	600.00				
4	Beaker, 250 mL	Branded and Brand New, Graduated, Borosilicate glass, 250 mL	pc	2	200.00	400.00				
5	Graduated Cylinder, 25 mL	Branded and Brand New, Borosilicate glass, 25 mL	pc	1	900.00	900.00				
6	Graduated Cylinder, 50 mL	Branded and Brand New, Borosilicate glass, 50 mL	pc	2	900.00	1,800.00				
7	Erlenmeyer Flask, 50 mL	Branded and Brand New, Graduated, Borosilicate glass, Narrow mouth, 50 mL	pc	2	350.00	700.00				
8	Erlenmeyer Flask, 125 mL	Branded and Brand New, Graduated, Borosilicate glass, Narrow mouth, 125 mL	pc	3	400.00	1,200.00				
9	Erlenmeyer Flask, 250 mL	Branded and Brand New, Graduated, Borosilicate glass, Narrow mouth, 250 mL	pc	2	400.00	800.00				
10	Volumetric Flask, 50 mL	Branded and Brand New, Graduated, Borosilicate glass, Flat bottom, 50 mL	pc	2	750.00	1,500.00				
11	Volumetric Flask, 100 mL	Branded and Brand New, Graduated, Borosilicate glass, Flat bottom, 100 mL	pc	3	900.00	2,700.00				
12	Volumetric Flask, 500 mL	Branded and Brand New, Graduated, Borosilicate glass, Flat bottom, 500 mL	pc	1	1,500.00	1,500.00				
13	Volumetric Pipette, 1 mL	Branded and Brand New, Borosilicate glass, Volumetric, 1 mL, To deliver	pc	1	400.00	400.00				
14	Volumetric Pipette, 5 mL	Branded and Brand New, Borosilicate glass, Volumetric, 5 mL, To deliver	pc	2	450.00	900.00				
15	Volumetric Pipette, 10 mL	Branded and Brand New, Borosilicate glass, Volumetric, 10 mL, To deliver	pc	2	500.00	1,000.00				
16	Pasteur Pipette, Glass, 1 - 2 mL withdraw volume	Branded and Brand New, Glass, 1 - 2 mL withdraw volume, with rubber teat, box of at least 150 pcs	box	1	2,000.00	2,000.00				
17	Watch Glass	Branded and Brand New, Borosilicate glass, round, diameter: 6.5 - 10 cm	pc	2	200.00	400.00				
18	Test tubes with screw cap	Branded and Brand New, Borosilicate glass, non-sterile, approx. 13 mm diameter and 100 mm length, includes screw cap for each test tube	pc	10	150.00	1,500.00				
19	Test tube rack	Branded and Brand New, can hold at least 12 test tubes of 13 to 16 mm diameter	pc	1	500.00	500.00				
20	Test tube brush	Branded and Brand New, test tube	pc	2	100.00	200.00				
21	Screw Cap Vials	Branded and Brand New, Borosilicate glass, clear, at least 3 mL volume	pc	15	50.00	750.00				
22	Reagent Bottles, 100 mL	Branded and Brand New, Amber, Polyethylene cone closure liner, with screw cap, 100 mL	pc	5	450.00	2,250.00				
23	Reagent Bottles, 500 mL	Branded and Brand New, Amber, Polyethylene cone closure liner, with screw cap, 500 mL	pc	5	700.00	3,500.00				
24	Conical centrifuge tube, 50 mL	Branded and Brand New, 50 mL conical centrifuge tubes, clear, polypropylene material with plug seal/leak-resistant caps, at least 25 pcs	pck	2	1,000.00	2,000.00				
25	Petri dish	Branded and Brand New, Borosilicate glass, round, approx. 100 mm diameter and 15 mm height	pc	2	200.00	400.00				

h

26	Funnel	Branded and Brand New, Borosilicate glass, clear, approx. 75 mm diameter top and 140 mm height	pc	1	700.00	700.00				
27	Iron / Retort Stand	Branded and Brand New, Laboratory Retort Stand with support stand base (approx. 8 x 5.5") and stainless steel rod (approx. 16" long, 0.45" diameter)	pc	1	2,000.00	2,000.00				
28	Iron ring / ring clamp / retort ring	Branded and Brand New, stainless steel iron ring/ ring clamp/ retort ring (6 to 8 cm opening) attached to a screw adjustable bosshead clamp	pc	1	3,500.00	3,500.00				
29	Three-finger extension clamp on swivel bosshead	Branded and Brand New, with cork lined clamp (max. opening of 10.5 cm) attached to a screw adjustable bosshead clamp	pc	1	2,000.00	2,000.00				
30	Spatula	Branded and Brand New, Spatula, Stainless steel, approx. 9" long, double headed: Flat end (approx. 2" long) - Spoon end (approx. 0.6" x 1.5" long) combination	pc	3	833.33	2,499.99				
31	Stirring rod	Branded and Brand New, Glass, 10 to 12" long	pc	2	150.00	300.00				
32	Weighing boat	Branded and Brand New, Stainless steel or aluminum weighing boat/dish, reusable	pc	5	700.00	3,500.00				
33	Electrode/s	Branded and Brand New, consists of graphitic carbon powder for working and auxiliary electrodes and Ag/AgCl pellet for reference electrode, dimension: 50 x 13 mm (h x w) and 3 mm diameter disk of working electrode, pack of 40, with special cable (if applicable)	lot	1	49,000.00	49,000.00				
34	Ultrasonic cleaning basket	Branded and Brand New, Stainless steel, approx. 1.8 L capacity, approx. 120x105x65 mm	pc	1	3,000.00	3,000.00				
35	Standard reference pH buffer solution	Branded and Brand New, USA pH buffer kit (containing at least 250 mL of pH 4.01, pH 7.00, pH 10.01 buffer solution, and KCl internal filling solution)	lot	1	3,000.00	3,000.00				
TOTAL ABC					99,999.99					
					TOTAL QUOTED AMOUNT IN WORDS:					

Reviewed and Checked By:

Marynold V. Purificacion
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Asst. Prof. Rosendo L. Realio
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years in the case of DURABLE SUPPLIES.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interferences, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPS Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.8)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
7 NPCC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company:

Address:

Signature over Printed Name of Representative:

Position:

Tel. No.:

Fax No.:

Email Address:

Date: