



# UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
DEPARTMENT OF FOREST BIOLOGICAL SCIENCES-CFNR

**UPLB BAC SECRETARIAT**  
By: Alu DATE: 27 June 2025  
**JUL 01 2025**  
**DFBS-CFNR**  
**DEADLINE OF SUBMISSION:**  
**UPLB-RQ-06-272-27-REV**  
**DEADLINE OF SUBMISSION**

Suppliers Name: \_\_\_\_\_

Date

Fund Code:

MOP:

Contact No:

Contact Person

June 17, 2025

N93242A

Small Value Procurement

09959611902

Dr. Lerma S.J. Maldia

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

fy 2025-27-0700

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, uncanceled statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
1	PCR Tubes	8-strips PCR Tubes, 0.2 ml, with cover, 200pcs/per pack	pack	5	5,000.00	25,000.00			
2	PCR Tubes	8-strips PCR tubes, 0.5ml PCR Single tube, flat cap, clear 200pcs/pack	pack	5	5,000.00	25,000.00			
3	Vial	Amber, Glass vial, 50ml	pc	50	55.00	2,750.00			
4	Indicator Tape	Autoclave indicator tape, roll, 50m x 19mm	roll	2	615.00	1,230.00			
5	Beaker	Beaker, 1L, PP copolymer, low form, graduated, autoclavable	pc	5	620.00	3,100.00			
6	Beaker	Beaker, 2L, PP copolymer, low form, graduated, autoclavable	pc	5	1,200.00	6,000.00			
7	Beaker	Beaker, 30-mL, tall form, borosilicate glass, autoclavable	pc	5	100.00	500.00			
8	Buchner Flask	Buchner Flask 500 ml	pc	2	2,700.00	5,400.00			
9	Cell Spreader	Cell spreader, disposable, polystyrene, L-shape, 500pcs./case	pc	2	200.00	400.00			
10	Cotton wool	Cotton wool, 400 g/roll	roll	5	315.00	1,575.00			
11	Cover Slip	Cover slips, 1" x 1", square, clear glass, not frosted, 100 pcs/ pack, 0.1 cm thickness	box	2	1,400.00	2,800.00			
12	Shoe Cover	Disposable Plastic Boot Shoes Cover Waterproof Lab Cleaning Overshoes, Blue, 33cm x 14cm/13.01" x 5.52" (Approx.) 100 pcs/pack	pack	20	320.00	6,400.00			
13	Tubes	Falcon tubes, 15mL with cap, polypropylene, conical bottom, sterile, disposable, 50pcs./pack	pack	20	300.00	6,000.00			
14	Tubes	Falcon tubes, 50mL with cap, polypropylene, conical bottom, sterile, disposable, 25pcs./pack	pack	20	360.00	7,200.00			
15	Gauze Cloth	Gauze cloth, for cotton plugs of test tubes and other glasswares, 300 m/roll	roll	2	1,120.00	2,240.00			

16	Hemacytometer Counting Chambers	Hemacytometer Counting Chambers, 22*26*0.4mm Glass Coverslips, the cover glass with a thickness of 0.4 mm	pc	1	6,600.00	6,600.00			
17	Lint-Free tissue	Lint-free tissue, 4.4"x8.4", single ply, 280 sheets per box	box	20	250.00	5,000.00			
18	Micropipette Tips	Micropipette tips (10 ul), short clear color, 1000's	pack	10	1,200.00	12,000.00			
19	Micropipette Tips	Micropipette tips (200 ul), beveled tip, yellow, 1000's	pack	10	700.00	7,000.00			
20	Petri Plates	Petri Plates, disposable, D55xH15-mm, sterile, polystyrene plastic (PS), 10 pcs/pck	pck	25	200.00	5,000.00			
21	Petri Plates	Petri Plates, disposable, D90xH15-mm, sterile, polystyrene plastic (PS), 10 pcs./pck	pck	25	360.00	9,000.00			
22	Petri Plates	Petri plates, glass, 94 x 16 mm	pc	25	360.00	9,000.00			
23	Reagent Bottle	Reagent bottle, clear glass, blue screw cap, 500 mL	pc	10	570.00	5,700.00			
24	Screw cap tubes	Screw cap tubes, 16 x 150 mm	pc	10	170.00	1,700.00			
25	Sodium Hypochlorite	Sodium hypochlorite liquid bleach, 5.25%, unscented, 3.785 L	gallon	10	200.00	2,000.00			
26	Surface Disinfectant	Surface disinfectant, aerosol, 500 ml	can	5	615.00	3,075.00			
27	Test Tube Brush	Test Tube Brush, 3" brush length, 0.5" diameter, 9" total length, nylon bristle, fan-shaped end, stainless steel handle with loop	pc	10	35.00	350.00			
28	Test Tube Brush	Test Tube Brush, 3.5" brush length, 1.125" diameter, 9" total length, nylon bristle, fan-shaped end, stainless steel handle with loop	pc	10	40.00	400.00			
TOTAL ABC					162,420.00				
						TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

*John Carlo Pacia*  
John Carlo Pacia

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

*LERMA S.J. MALDIA*  
BUYER/ END-USER

#### TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

#### Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilCEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Signature over Printed

Name of Representative:

Tel. No. :

Fax No. :

Email Address: