



UNIVERSITY OF THE PHILIPPINES

LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Director's Office, Institute of Agricultural and Biosystems Engineering, CEAT

UPLB BAC SECRETARIAT
BY: Jan DATE: 6/17/2025
JUN 23 2025
UPLB-RQ- 6-058-25-I - Ram
DEADLINE OF SUBMISSION
UPLB-RQ-

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date _____

Fund Code: _____

MOP: _____

Contact No: _____

Contact Person _____

RFMOOE 9372429

SMALL VALUE PROCUREMENT

email: rbgo2@up.edu.ph Mobile No.: 0929-2648481

RIZA B. GO

Part 1

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
	HARDWARE & SUPPLIES FOR CONSTRUCTION	1" x 1" x 12" x 8' Ceiling Ventilation	pcs	15	1,200.00	18,000.00				
		1" x 12" 12' Fascia Board	pcs	6	1,440.00	8,640.00				
		Baby roller 4"	pcs	25	100.00	2,500.00				
		Black Screw Metal #2"	pcs	200	3.00	600.00				
		Epoxy enamel with catalyst, Premium quality paint	gal	10	1,800.00	18,000.00				
		Epoxy primer with catalyst, Premium quality paint	gal	10	1,300.00	13,000.00				
		Epoxy reducer	gal	5	800.00	4,000.00				
		Flat latex, White, 16L/tin, premium quality paint	tins	3	3,200.00	9,600.00				
		Paint brush 1", Horse hair bristle	pcs	15	50.00	750.00				
		Paint brush 2", Horse hair bristle	pcs	15	75.00	1,125.00				
		Paint brush 4", Horse hair bristle	pcs	10	100.00	1,000.00				
		Paint roller 7" with tray	pcs	25	200.00	5,000.00				
		Paint thinner, Premium grade	gal	3	550.00	1,650.00				
		Q.D.E. Chocolate brown, Premium quality paint	gal	4	800.00	3,200.00				
		Q.D.E. Silver gray, Premium quality paint	gal	4	800.00	3,200.00				
		Gloss Acrylic Water-based Roof Paint, Baguio green, 16L/tin, Premium quality paint	tins	18	1,000.00	18,000.00				
		Sanding paper #100, 9" x 11", Heavy duty, red	pcs	10	100.00	1,000.00				
		Sanding paper #220, 9" x 11", Heavy duty, red	pcs	5	80.00	400.00				
		Semi-gloss latex, UPLB Beige, Factory premix, 16L/tin, Premium quality paint	tins	5	3,200.00	16,000.00				
		Waste cloth, small, round	kilos	6	80.00	480.00				
TOTAL ABC						126,145.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By: _____

ENGR. DONALD REY D. CAMUS
BAC TWG DDC - 2025 - 0485

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

RIZAL B. GO
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within **30** calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.11)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:

Address:

Signature over
Printed Name of
Representative:
Position:

Tel. No. :

Fax No. :

Email Address:

Date: