



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
AFBD-IABE, CEAT

UPLB BAC SECRETARIAT
BY: _____ DATE: 7/2/25
JUL 07 2025 - TIL 10AM
UPLB-RQ- 07-265-25-400DS
DEADLINE OF SUBMISSION
UPLB-RQ-

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: June 09, 2025
Fund Code: 9300000
MOP: Small Value Procurement
Contract No.: 9985580683
Contact Person: Marcelina T. Miranda

Note:

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

PR# 2025-06-08844

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RO before issuance of Purchase order (P.O.)
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the stipulated parameters of each requirement.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Branded and Brand New Laser Engraver and Cutter	Branded and Brand New Laser Engraver with Cutter Laser head power: 20W Maximum cutting depth: ≤14mm (e.g. Basswood Board) Machine power: 85W Rated voltage: 100V-240V 50/60Hz Output voltage: 24V Spot size: 0.07mmx0.13mm Net weight: 6.7kg Printing principle: Laser Engraving and Cutting Engraving area: 400mm×400mm Maximum engraving speed: X-axis : 25000mm/min Y-axis : 18000mm/min Laser wavelength: 455±5nm Auxiliary functions: Smoke Filtration, Flame Detector, Tilt Detection Alarm Support system: Windows/Mac/ios/Android Product material: Aluminum Alloy Laser head height adjustment: 0-75mm Machine size: 673mm×660mm×190mm Whether to support APPcontrol: Support Expandable functions: Rotary Attachment, Air Assist Support language: Chinese, English, German, Portuguese, Spanish Supported fileformats: SVG/DXF/JPG/JPEG/PNG/BMP/TIF Connection method: TF Card, USB Cable, APP Compatible softwares: LightBurn, LaserGRBL Package includes: 1 20W Laser Engraver with Cutter; 16 CM4x6 screws; 8 KM4x8 screws 7 PM3x6 screws;1 set of engraving material samples;1 card reader 1 safety goggles;1 TF card; 8 adjustable risers; 1 air assist set 1 power adapter; 1 USB cable; 1 set of wrench tools 1 rotary attachment (208x188x46.5mm; adjustable width up to 70mm) 5 filter cartridge (93x93x35mm each; cotton, honeycomb activated carbonm and H12 HEPA filtration); 1 honeycomb working panel (450x450x22mm) Inclusive of : at least 1 year warranty on parts and services.	unit	1	60,000.00	60,000.00				
TOTAL ABC						60,000.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

VENUS BENZON
BAC TWG

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MARCELINA T. MIRANDA
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.7)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500K		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address: _____

Signature over Printed

Name of Representative:

Position: _____

Tel. No.:

Fax No.:

Email Address:

Date: